

CITY EXECUTIVE BOARD

Thursday 22 July 2010

COUNCILLORS PRESENT: Councillors Ed Turner (Chair), Colin Cook, Mark Lygo, Joe McManners and John Tanner.

44. HOUSES IN MULTIPLE OCCUPATION (HMOs) - ADDITIONAL LICENSING SCHEME FOR OXFORD

The Head of Environmental Development submitted a report (previously circulated, now appended) outlining the proposed additional licensing scheme for HMOs in Oxford.

Resolved to:-

- (1) Designate the whole of the City to be subject to additional licensing under Section 56(1)(a) of the Housing Act 2004 in relation to every class of HMO, but only including those HMOs covered by Section 257 of the Act that are mainly or wholly tenanted including those with resident landlords;
- (2) Adopt an annual licensing system, with a requirement that an inspection is carried out before the first licence is issued;
- (3) Approve the proposed risk-based phased approach to the licensing scheme as set out in paragraphs 32-34 of the report;
- (4) Approve the re-inspection criteria defined in paragraph 42 of the report;
- (5) Agree that the proposed licence fees in Table 4, the penalty clauses in Table 5 and the fee reductions in Table Six of the report should be submitted to the General Purposes Licensing Committee for approval;
- (6) Approve the proposed core resource levels as set out in Table 8 of the report and the proposed flexible approach to resourcing the scheme to meet peak demand periods; and
- (7) Agree that the additional licensing scheme designation will come into force on the 25 October 2010, subject to the approval of the budget framework by Council.